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Mailbox of rncollegehajipur

Subject: Re: BRCOGN16914-Raj Narain College Hajipur-Bihar AQAR Doc Dec2017 18

From: CAPU AQAR <capuaqar@gmail.com> on Thu, 17 Jan 2019 10:57:28

To: rajnarain college <rncollegehajipur@rediffmail.com>

NAAC/AQAR ACK/ DECEMBER/2018/

Raj Narain College

Chauhatta, Hajipur

Hajipur (Vaishali)

Bihar

Subject: Acknowledgement of AQAR

We are Acknowledging the receipt of Online Submission of Annual Quality Assurance Report (AQAR) for the Year: 2017-18.

For any queries related to AQAR, you may kindly contact E-mail ID (capuaqar@gmail.com).

Wishing you success in your Quality Enhancement Process.

THANKS WITH REGARDS
CAPU-AQAR
(CENTRAL APPLICATION PROCESSING UNIT)

On Mon, Dec 31, 2018 at 11:16 AM rajnarain college <rncollegehajipur@rediffmail.com> wrote:
Respected Sir/ Madam
Please find attached once again herewith the AQAR (2017-18) of R. N. College, Hajipur , Vaishali.
Regards
R. K. Sinha
Coordinator, AQAR

From: "rajnarain college"<rncollegehajipur@rediffmail.com>
Sent: Sat, 29 Dec 2018 00:44:09 GMT+0530
To: "naacaqar"<naac.aqar@gmail.com>,<capuaqar@gmail.com>
Subject: BRCOGN16914-Raj Narain College Hajipur-Bihar AQAR Doc Dec2017 18

Dear Sir/ Madam,
        Kindly find enclosed herewith as 'attachment' the AQAR (2017-18) of Raj Narain College,
Hajipur (Bihar)-844101.
Track ID of the College: BRCOGN 16914
        This is for your kind reference and the needful

Regards.

Ravi Kumar Sinha
Professor of English
&
Coordinator, IQAC
R,N, College, Hajipur (Bihar)

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2013-14)*

2017 - 18

1. Details of the Institution

1.1 Name of the Institution

RAJ NARAIN COLLEGE

1.2 Address Line 1

Chauhatta, Hajipur

City/Town

HAJIPUR (Vaishali)

State

BIHAR

Pin Code

844101

Institution e-mail address

rncollegehajipur@rediffmail.com

Contact Nos.

(0) 9431855564

Name of the Head of the Institution:

Dr. Vibhash Kumar Yadav

Tel. No. with STD Code:

06224-265512

Mobile:

(0) 9431042815

Name of the IQAC Co-ordinator:

Dr. Ravi Kumar Sinha

Mobile:

(0) 9430934723

IQAC e-mail address:

rncollegehajipur@rediffmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

BRCOGN 16914

OR

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

N.A.

1.5 Website address:

www.rncollegehajipur.org

Web-link of the AQAR: http:/**www.rncollegehajipur.org**/AQAR2017-18.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.57	2014	2019
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   8th March, 2011

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i.   AQAR 2015-16 submitted on 27/02/2016
  ii.   AQAR 2016-17 submitted on 18/03/2017
 iii.   AQAR 2017-18 submitted on   30/12/2018
  iv.   AQAR_____ (DD/MM/YYYY)

1.9 Institutional Status

   University   State [ ] Central [ ] Deemed [ ] Private [ ]

   Affiliated College   Yes [ ]   No [ ]

   Constituent College   Yes [√]   No [ ]

   Autonomous college of UGC   Yes [ ]   No [ ]

   Regulatory Agency approved Institution   Yes [ ]   No [ ]

   (eg. AICTE, BCI, MCI, PCI, NCI)

   Type of Institution   Co-education [√] Men [ ] Women [ ]

                         Urban [√] Rural [ ] Tribal [ ]

   Financial Status   Grant-in-aid [ ]   UGC 2(f) [√] UGC 12B [√]

                      Grant-in-aid + Self Financing [√] Totally Self-financing [ ]

1.10 Type of Faculty/Programme

   Arts [√]   Science [√] Commerce [√] Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☑

Others   (Specify) | .14 Self-financing/ Vocational courses (B.A. & M.A.) from the Academic Session 2015-16 |

1.11 Name of the Affiliating University *(for the Colleges)* | **B.R.A. Bihar University, Muzaffarpur (Bihar)** |

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   ☐

University with Potential for Excellence   ☐   UGC-CPE   ☐

DST Star Scheme   ☐   UGC-CE   ☐

UGC-Special Assistance Programme   ☐   DST-FIST   ☐

UGC-Innovative PG programmes   ☐   Any other (*Specify*) | 'Model College' status conferred by the State Govt. |

UGC-COP Programmes   ☐

2. IQAC Composition and Activities

2.1 No. of Teachers | 10 |

2.2 No. of Administrative/Technical staff | 03 |

2.3 No. of students | 04 |

2.4 No. of Management representatives | 01 |

2.5 No. of Alumni | 02 |

2. 6 No. of any other stakeholder and

   community representatives | 02 |

2.7 No. of Employers/ Industrialists | 01 |

2.8 No. of other External Experts | 02 |

2.9 Total No. of members | 25 |

2.10 No. of IQAC meetings held | 02 |

2.11 No. of meetings with various stakeholders: No. | 01 | Faculty | 02 |

Non-Teaching Staff Students | 02 | Alumni | 01 | Others | |

2.12 Has IQAC received any funding from UGC during the year?   Yes | | No | √ |

If yes, mention the amount | NA |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 10 | International | - | National | 01 | State | 03 | Institution Level | 06 |

(ii) Themes

| Women Empowerment, Issues in Higher Education, Parliamentary Procedure, Soft Skills Development, Environmental Politics. Water Conservation |

2.14 Significant Activities and contributions made by IQAC

| Facilitating implementation of innovative teaching & learning methods, organization of subject-specific seminars, compilation of feedback from students and teachers, preparation of academic plan for the Colllege- all as part of preparation for re-accreditation of the College. |

2.15 Plan of Action by IQAC/Outcome
The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Ensuring implementation of quality and inclusive teaching & learning methods, organization of subject-specific seminars, compilation of feedback from students and teachers, preparation of academic plan for the College. Facilitating Internal/ Departmental Seminars & Academic Tours	College got *accredited* by the NAAC with 'B' Grade (2.57 CGPA) (*The College is a constituent Unit; as such, Admission and Examination schedule/ calendar is prepared by the University and it is mandatory for the College to follow the same.)

* *Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body   Yes | √ | No | |

Management | | Syndicate | | Any other body | √* |

*Placed for review in the College Research Promotion Committee

Provide the details of the action taken

| The College administration and the Departments work as per the plans, which are prepared by the IQAC in consultation with the Departments, and actions are taken accordingly. |

Part – B

Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing & Vocational programmes	Number of value added / Career Oriented programmes
PhD	14			
PG	13	-	05	
UG	14	-	05+03	
PG Diploma		-	01	
Advanced Diploma				
Diploma				
Certificate	01			
Others				
Total	42		14	

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	15
Trimester	
Annual	41

1.3 Feedback from stakeholders*   Alumni [√]   Parents [√]   Employers [√]   Students [√]
   (On all aspects)

   Mode of feedback   :   Online [ ]   Manual [√]   Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Syllabi is revised & updated by the 'Academic Council' of the University, which the College implements in all possible ways. Some teachers of the College are members of the Syllabus Board/ PGRC/ Board of Studies of the Affiliating & other University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
37	06	27*	04*	

* Promoted to the rank of Assoc. Professor/ Professor as per UGC schemes

2.2 No. of permanent faculty with Ph.D.

35

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
06	13	0		0		0		06	13

2.4 No. of Guest and Visiting faculty and Temporary faculty

23		

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	07	26	24
Presented papers	05	23	24
Resource Persons	01	02	10

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> 1. Use of 'audio-visual aids' in classroom 2. Departmental Seminars/ Tests/ 'Assignments' constituting the basis of '**Continuous Internal Assessment**' at Postgraduate level 3. 'skill development' programmes in English and Computer literacy introduced 4. Invited 'Talks' & 'Lectures' arranged on regular basis

2.7 Total No. of actual teaching days during this academic year

211

2.8 Examination/ Evaluation Reforms initiated by the institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

> ➤ University conducts all Exams. However, '**Continuous Internal Assessment**' as part of PG Curriculum has been introduced.
> ➤ In the CIA, written tests, project work and viva-voce tests are conducted.

2.9 No. of faculty members involved in curriculum Restructuring / revision/syllabus development as member of Board of Study/ Faculty/ Curriculum Development workshop

06	01	

2.10 Average percentage of attendance of students

76 %

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. / B.Sc.		< 1%	40%	50%		91%
M.A. / M.Sc.		< 4%	48%	31%		84%
B.C.A.	179	10%	90%	09%		99%
BBA	126	08%	89%	03%*		97%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

> *On the initiative of the IQAC, all the Departments regularly obtain 'feedback' on teaching & learning from the students and parents (through 'teachers-parents Meet); which is discussed and analysed by the IQAC in consultation with the concerned Department at the time of commencement and end of the academic session.*

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	02 (30 teachers have already attended the required no. of the course)
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	05 (26 teachers have already attended the programme)
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	01+ 04
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	31	19	05	
Technical Staff	-	02	-	02
Resource Persons/Guest Faculties*	-	01	0	16*

* The Resource Persons/Guest Faculties are appointed on contract basis for engaging classes in BBA and other Self-financed Courses

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> ➢ IQAC, in consultation with the Research Promotion Committee of the college, facilitates in the Preparation / Vetting of Research Projects of the teachers before submission to the UGC/ other funding Agency.
>
> ➢ Three Minor Research Projects have been approved by the UGC during 2017-18 for financial support.

3.2　　Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	03 (Till date)			Submitted
Outlay in Rs. Lakhs	10.60 lakh			

3.3　　Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	06	01		
Outlay in Rs. Lakhs	Ranging from Rs. 1.5 Lakh to 2.8 Lakh		Rs. 97500	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	05 (Pol.Sc., Maths, Zoology)	07	
Non-Peer Review Journals			
e-Journals			
Conference proceedings (in all)		22	

3.5 Details on Impact factor of publications:

Range | >1 to 2 |　Average |　　|　h-index |　　|　Nos. in SCOPUS |　　|

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Upto 2012	UGC	10.60 lac	10.60 lac
Minor Projects	2014- 2015	UGC	12,58,522	12,58,522
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total			23.18 lac	23.18 lac

3.7 No. of books published   i) With ISBN No. | 06* | Chapters in Edited Books | 08 |

(*Four books with ISBN are published by faculty of Pol. Sc. alone)
        ii) Without ISBN No.   [ ]

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) | UGC PG Dev. Grants for Pol. Science, English. |

3.10 Revenue generated through consultancy | -- |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		01	06		16
Sponsoring agencies		UGC	College/IIPA		College

3.12 No. of faculty served as experts, chairpersons or resource persons | 05 |

3.13 No. of collaborations   International [ ]   National | 02 | Any other | 02 |

3.14 No. of linkages created during this year | 02 |

3.15 Total budget for research for current year in lakhs :

From Funding agency [ ]   From Management of University/College | 0.75 lac |

Total | 0.75 lac |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
			01	01	01	

3.18 No. of faculty from the Institution who are Ph. D. Guides | 31 |
and students registered under them | 32 |

3.19   No. of Ph.D. awarded by faculty from the Institution | 06 |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [03+02]   SRF [   ]   Project Fellows [   ]   Any other [01]

3.21 No. of students Participated in NSS events:

University level [21]   State level [120]

National level [02]   International level [-]

3.22 No. of students participated in NCC events:

University level [   ]   State level [   ]

National level [   ]   International level [   ]

3.23 No. of Awards won in NSS:

University level [02]   State level [02]

National level [   ]   International level [   ]

3.24 No. of Awards won in NCC:

University level [   ]   State level [   ]

National level [   ]   International level [   ]

3.25 No. of Extension activities organized

University forum [02]   College forum [04]

NCC [   ]   NSS [04]   Any other [01]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- 'Educate Daughters, Save Daughters', 'Clean India' & 'Environmental Awareness' drives among College students and the slum Children adjacent to the College through NSS volunteers.

- Activities such as painting competition & evening classes for underprivileged children have been organized in the Community Library in the College.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6.725 Acres			
Class rooms	17	09	State Govt.	26
Laboratories	10			10
Seminar Halls	01	01		02
No. of important equipments purchased (≥ 1-0 lakh) during the current year. Lab.Equipments for 5 (Five) PG Sc. Dept. ; total no.= 60	CCTV-60 Computers-100	CCTV (6) Sound Systems A/Cs (01) New	Internal State Govt Do RUSA	6.57 Lakh 5.5 lakh 32.9 Lakh
Value of the equipment purchased during the year (Rs. in Lakhs)	60 lac	5.5 lac + 0.82 lac (Science)	Internal UGC	65.82 lac
Others – 1. Smart Class-cum-Seminar Hall in Library		New	Internal Source	27 Lakh
2. Extension of Library (Upper Floor)		New	RUSA	43 Lakh
3. Extension of Girls Common Room		New	RUSA	27 Lakh
4. Seninar Hall in Art Block		New	State Govt..	50 Lakh
5. Waiting Room for visitors		Under-construction	MLC Fund	Total= 14 lakh
6. Science Block		e-tender of the Project underway	RUSA	70 lakh

4.2 Computerization of administration and library

> The process of Computerization of administration is under active consideration and the digitization of the Library is being carried out with the help and support of the INFLIBNET.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	47,135	Appx. 51 lakh	1500	8 lakh	48,635	59 lakh
Reference Books						
e-Books						
Journals	72	1.37 lakh	39	13,000	111	1.50 lakh
e-Journals						
Digital Database	e-Library with Internet					
CD & Video	More than 100					
Others (specify)						

4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	100	50	At all points through Campus Wi-Fi & cable	04	02	02	06	02
Added	20	20	All points			02	06	02
Total	120	70	All points	04	02	02	06	02

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

All teachers all computer-trained; non-teaching employees are able to use Computer; students are being trained in Computer through short-term Certificate & Advance-Certificate Courses.

4.6 Amount spent on maintenance in lakhs :

i) ICT   1.19 lakh

ii) Campus Infrastructure and facilities   35.45 lakh

iii) Equipments   1.50 lakh

iv) Others   1 lakh

Total :   39.14 lac

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> ➢ Providing training & facilitating day-to-day 'student-centric' works of the Students' Union
> ➢ Through regular Workshops/ Invited Lectures/ College Seminars/ Celebration of National & International Days & through consultation with faculty members and with members of 'Students' Grievance Cell' & 'Counselling Cell' the IQAC seeks to enhance awareness about Student Support Services.

5.2 Efforts made by the institution for tracking the progression

> ➢ Students' performance in CIA and Term End Examination is monitored at the Department level and required feedback is provided at regular intervals.
> ➢ Records of the passed out UG students who join PG Programmes, are maintained in the Departments.

5.3 (a) Total Number of students (New admission in UG & PG Programmes in 2018-19 Sessions)

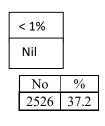| UG	PG	Ph. D.	Others
4971	1728	24	60

(b) No. of students outside the state

< 1%

(c) No. of international students

Nil

Men
No	%
4257	62.7

Women
No	%
2526	37.2

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2930	633	58	3169	01	6791	2921	674	64	3124	-	6783

Demand ratio **1.6 :1**   Dropout % **< 8%**   **(Higher dropouts in PG)**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> ➢ 'Development of Personality Traits & Communication Skills'-(an initiative of the Dept. of English).
> ➢ Computer Training and Computer Literacy Programme (for female students)

No. of students beneficiaries

350

5.5 No. of students qualified in these examinations

NET | 03 | SET/SLET | | GATE | | CAT | |

IAS/IPS etc | | State PSC | 02 | UPSC | | Others | 66 |

5.6 Details of student counselling and career guidance

> Counselling Cell & 'Youth Club' of the College provides counselling and career guidance to the rural students in particular so that they may prepare for the suitable career. The College also arranges 'Employment Fair' in collaboration with the Employment Deptt. , Govt. Of Bihar.

No. of students benefitted [134]

5.7 Details of campus placement: **(Rojgar Mela) Job-fair**

On campus			*Off Campus*
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
12	150	22	55

5.8 Details of gender sensitization programmes

Counselling of the female students through the 'Counselling Cell', Workshops/ Debate & Slogan-Writing Competition (Beti Bachao- Beti Padao, etc.) contribute to gender sensitization on the Campus.

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

    State/ University level [26] National level [02] International level [ ]

    No. of students participated in cultural events

    State/ University level [02] National level [ ] International level [ ]

    5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level* [02] National level [ ] International level [ ]

Cultural: State/ University level* [02] National level [ ] International level [ ]

(*Two students of Pol Sc, and one Student of English Deptts have won first and consolation prizes of state/University level Essay/Cultural Competitions.)

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	114	304380
Financial support from government	All 738 SC/ST Students	Data to be obtained
Financial support from other sources	-	-
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level [ ] National level [ ] International level [ ]

Exhibition: State/ University level [02] National level [ ] International level [ ]

5.12   No. of social initiatives undertaken by the students [02]

5.13 Major grievances of students (if any) redressed: Grievances of the students are attended to immediately and on priority basis.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> **VISION**: As the College is situated in an educationally backward and SC concentrated segment of the district Vaishali, it envisions to evolve by the end of 2030 a committed and sensitive system of providing to the students a meaningful education in terms of competitive knowledge, soft-skills and positive personality traits for their gainful employment, social inclusiveness and cultural upliftment.
>
> **MISSION**: To make sustained effort for creation of suitable infrastructural facilities and availability of all possible support for ensuring greater participation of students in all academic, social and community oriented programmes and for enhanced involvement of faculty members in research work and professional efficiency upgradation.

6.2 Does the Institution has a management Information System

> Being a constituent College, the faculty and the administration are obliged to implement at once policies and decisions of the University /State Govt. Such matters are circulated immediately through notices. Urgent Meetings are also held for the same purpose.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

> Based on the feedback from the students, parents and alumni, the College is embarking upon expansion and diversification of available courses & programmes. Finding of the Seminars and workshops also help in curriculum development, as far as practicable.

6.3.2   Teaching and Learning

> Despite lack of adequate faculty members, academic and motivational seminars, workshops, awareness programmes relating to environmental, social, gender-equality, legal, language and skill-development related issues are arranged to enrich teaching/learning process.

6.3.3   Examination and Evaluation

> ➢ Admission through online system for regular UG courses and merit-based admission to PG courses help in ascertaining the 'entry level competence' of the students.
> ➢ Mid-term & Sent-up tests and CIA have also been introduced from 2014 onwards.

6.3.4   Research and Development

> ➢ All possible infrastructural support is made available for the faculty members for research work. They are encouraged to undertake minor/major research projects funded by UGC/ICHR/ICSSR.
> ➢ Some of the faculty members have completed Minor Research Projects.
> ➢ PG students are also encouraged to take up research projects/ research assignments and present Papers in College/ Departmental Seminars

6.3.5   Library, ICT and physical infrastructure / instrumentation

A rich library with internet facility, an E-library, Wi-Fi enabled secured Campus (with CCTVs), language-lab, intercom facility- all contribute to a health academic environment on the Campus. There is a well-equipped (CCTVs and public address system) Examination Hall with power-backup.

6.3.6   Human Resource Management

1.The faculty members and support staff work in a coordinated manner to optimize positive learning outcome for the students.
2.Faculty members are encouraged to engage in interdisciplinary academic activities, that facilitates teaching/learning process also by compensating for the dearth of teachers.
3. Apart from engaging regular assigned classes, faculty members are encouraged to participate and make academic contribution in the activities of Vocational &Self-financed Courses.
4.Service and experience of almost all teachers are utilized by ensuring their participation as members of different Committees/ Sub-Committees in the College.

6.3.7   Faculty and Staff recruitment

Faculty and Staff are recruited by theUniversity/ State Government. The list of eligible external faculties for Self-financed & Vocational Courses, on the basis of qualifications/ Interview, is prepared by the College subject to final approval by University.

6.3.8   Industry Interaction / Collaboration

Two Departments (Dept. Of Botany & Dept. Of Political Science) have been working in collaboration with registered organization for research related work. All seminars in the College are organized in collaboration with academic/research organizations.

6.3.9   Admission of Students

The College adopts online transparent, merit-based admission process, and follows the 'reservation policy' of the State Govt.

6.4 Welfare schemes for

Teaching	Marriage & Medical Advance
Non teaching	Marriage & Medical Advance
Students	Free Studentship

6.5 Total corpus fund generated   5.00 lac

6.6 Whether annual financial audit has been done   Yes   Yes   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	College Adm.
Administrative			Yes	College adm.

6.8 Does the University/ Autonomous College declares results within 30 days? – N.A.

For UG Programmes	Yes		No	
For PG Programmes	Yes		No	

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> 1.Conducting examination is an area within the jurisdiction of the University.
> 2.The admission of students is granted through online process
> 3. The College has introduced 'CIA', Mid Term Tests and Sent-up Tests on its own.
> 4.'Assignment, participation in Seminars, classroom discussion and attendance' has been made mandatory for PG students, as part of 'Continuous Internal Assessment.'

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> ➢ There is no such proposal on the side of the University to grant autonomy to this college.
> ➢ However, to some extent, autonomy is being given in the form of permission to conduct admission test and viva-voce exams of vocational courses.
> ➢ The College conducts CIA, which constitutes 30% of total Term End Examination of PG programmes,

6.11 Activities and support from the Alumni Association

> The Alumni Association meets from time to time and provides suggestion and feedback on various activities / measures adopted by the College.

6.12 Activities and support from the Parent – Teacher Association

> All the Departments organize Parents-Teacher Meet on regular basis, and the suggestion/ feedback given are acted upon as per feasibility. Such Meets have contributed to improve attendance of the Students in all academic activities.

6.13 Development programmes for support staff

> Computer literacy programmes have been organized for all the support staff. Intensive Computer training has been arranged for Accountants and Office Assistants. One library Assistant has received training in INFLIBNET Centre, Gujarat.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> The entire Campus 'green' and environmentally well-planned and is made eco-friendly with plantation of trees and plants and provision of 'recycling centre' for waste management. There is a separate Botanical Garden having important species of tress & plants. The College conducts 'green audit' on regular basis.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Provision of enhanced security through CCTV and enabling atmosphere has encouraged the female students resulting in an increase in their enrolment, particularly in PG courses.
2. Online admission to UG Courses has made the process transparent.
3. Online Fee Collection process is being introduced from January 2019
4. Online procurement/purchase process through GEM portal to maintain transparency in financial transaction.
5. Formation of the 'Youth Club' and facilities for acquiring 'soft skills' have improved the competitive edge of the students.
6. Regular organization of 'Talks & Lectures' by the Departments, particularly by the Deptts. Of Political Science, English, Chemistry and Psychology has generated research aptitude in the students.

7.2 P[...] beginning of the year

1. Online Admission to UG courses, and Online Fee Collection facilities have been introduced.
2. Security of the entire Campus through CCTV surveillance, and raised Boundary Walls
3. Enhancement of infrastructural facilities and increase in the number of classrooms.
4. CIA, Mid-term Tests and Sent-up tests introduced
5. Internal Assessment introduced for PG students on the basis of assignment, Paper presentation in Seminars, classroom interaction and attendance.
6. Wi-Fi Campus for the faculties, staff and the students
7. Introduction of short-term Computer and English Language Certificate courses for the purpose of skill development of the students.
8. Introduction of 10 (twelve) vocational/ self financed UG & PG Courses during the last three years

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Despite its location in an academically backward district, the College provides supportive atmosphere for female students; they participate in all academic and extracurricular activities in great number.
2. 'Children's Community Library' provides facility of quality creative literature to the children of the areas; it also conducts cultural competitions for them.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

➢ Talk arranged on 'Save Ganga Campaign'
➢ Organization of Quiz & Debates and workshops on Environment related issues
➢ involvement of students in Green Audit of the Campus, cleanliness drive and recycling process. .
➢ Provision of Recycle Point (for leaves and other bio-degradable materials)
➢ Solar lighting on the Campus
➢ Provision of Rain Water-harvesting and "Ground-water recharging' to be created

7.5 Whether environmental audit was conducted?   Yes | Yes | No | |

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

1. Need of more faculty members and supporting staff particularly in Science Departments and in Hindi and History.
2. Absence adequate infrastructure-classrooms & provisions of updation and maintenance of laboratories.
3. Huge response of applicants seeking admission indicates scope for further expansion & diversification of existing academic programmes on offer.

8. Plans of institution for next year

1. Establishment of one more 'state-of-the-art' smart Classroom-cum-Seminar Hall.
2. Need to diversify the activities of Youth Club for all round personality development of the students.
3. To increase the frequency of organizing Seminars, Workshops & Invited Lectures.
4. To start academic & administrative audit in a formal and methodical way.
5. Need to encourage faculty members to undertake more Research Projects
6. Special emphasis to be given on Seminars and research activities for PG students.

Name: Dr. Ravi Kumar Sinha   *Name:* Dr. Vibhash Kumar Yadav

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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